

Charlton Township Planning Commission Meeting Minutes November 10<sup>th</sup>, 2010

Meeting called to order by Chairman Mike Colosimo at 7:00 P.M.

Walt Keskinie moved to approve November 4<sup>th</sup>, 2010 Special Meeting minutes as presented, supported by Robert Fleury unanimously approved.

Willard Brown informed the members that the Charlton Township Planning Commission minutes were and will be in the future given to a member of the Charlton Township Board so they can be put on the township web site.

Keith Huff informed the members that he had discussed term limits for each of the planning commission members with the Charlton Township Board and they informed him that we were all appointed for a three (3) year period. Much discussion took place over this, as the Charlton Township Board had passed an "Ordinance to Establish A New Planning Commission With Zoning Authority" and published it in the Otsego Herald Times back in February, 2010. It was a consensus that this ordinance should be followed and that our terms should be staggered as spelled out in the ordinance. Keith will take this back to the township board.

Much discussion over all of the members need to have a copy of the MTA guidelines for planning commissions, Mike Colosimo said he had talked to the Charlton township supervisor to get these for us and to look into sending all of us to MTA's training for planning commission members. Mike said he would talk to the supervisor again. Keith said he would talk to the supervisor also to help get this done.

Much discussion took place over who to send request for quote to do our master plan and zoning ordinance.

Walt Keskinie moved to have secretary send request for quotes to Wade Trim, Nemcog, and M.C. Planning & Design, also to place an ad in the Otsego Herald Times for one (1) week, supported by Keith Huff, motion carried.

Meeting adjourned at 9:15 P.M.

Respectively submitted by secretary Willard Brown

Attachments: 1) RFQ to Wade Trim  
2) RFQ to M. C. Planning & Design  
3) RFQ to NEMCOG  
4) Article put in Otsego Herald Times for RFQ