

**Minutes of Regular meeting of Charlton Township Board— December 11, 2023**

The regular meeting of the Charlton Township Board was called to order by Chairman at 7:00 pm with the pledge of allegiance.

All board members present. Others present: Mike Hoy, Duane Switalski, Rick Helzer, Pete Stephens, Preston Castleman, Liz Smith, Willard Brown, and Brett McVannel.

- Huff moved, Samkowiak supported, to accept the previous regular meeting minutes. Ayes, All. Opposed, none. Motion carried.
- Samkowiak presented the treasurer’s report as follows:  
December 1, 2023 balance on hand:  
General Operation: \$ 894792.16 , Fire/EMS \$ 447264.18
- McCarthy moved, Huff supported, to accept the Treasurer’s report as presented. Ayes, All. Opposed, none. Motion carried.
- Next regular meeting will be January 8, 2024 at 7:00 pm

**Public Comment: Nothing**

**Old Business:**

- Matt spoke with the architect about the lack of bids for the bathroom project. He felt that the bid was reasonable.
- Nowak moved, McCarthy supported, to accept the bid from Siwicki Builders for the bathroom project at the park to be completed in 2024 for the amount of \$110707.00 Ayes All. None opposed. Motion carried.

**New Business:**

- Pete Stephens from the Twin Lakes Property Owners Association came to ask us about a resolution to establish Goose Nest Destruction and Round up/Removal around West Twin Lake.
- The board would like more documentation about the opinions of this matter from our township property owners.
- Nowak moved, Samkowiak supported, to table the proposed Goose resolution until we get letters out to the taxpayers to get their opinion. Ayes, All. None opposed. Motion carried.
- Two Chester Township Trustees came to discuss their concerns about the extra monies that OCFD wants, to help cover the budget deficit. They would like us to consider covering ALL of Chester Township for fire protection. We told them that it wasn’t something that we could do at this time.

**REPORTS:**

**County:**

- Commissioners meeting is December 19<sup>th</sup>. Only one in December.

**Fire:**

- There will be a mock incident training exercise at Phillips 66 facility on Old State Road on December 16, 2023 at 10:00 am.
- CPR training will be on January 24, 2024 in our training room

**EMS**

- Rick needs the protocols printed to keep in the rig. Matt will print for him.
- Still waiting to paint to cure before installing chevron decal on liftgate.
- The only MFR class available right now, is thru the local college. We will establish a policy as follows: The township will pay for the MFR class one time, pay for the national test one time, and pay training hours quarterly over the course of one year AFTER you pass the required test and receive the certificate of completion, within 90 days of finishing the course, and are an actively responding EMS employee.

**Planning:**

- The master plan resolution should be finalized for next month looking for approval.
- It was decided to leave planning wages as they are.

**Custodial:**

- Our township office is 30 years old, today.
- Been lots of rentals.

**Assessing:**

- BOR is 12-12-2024 at 10:00 am.

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- McCarthy moved, Huff supported, to pay general fund bills of \$ 66675.98  
Ayes All. Opposed, none. Motion carried
  - McCarthy moved, Nowak supported, to pay Fire/EMS bills of \$ 475.45  
Ayes All. Opposed, none. Motion carried

Meeting adjourned at 8:54 pm.