

Minutes of Regular meeting of Charlton Township Board—June 12, 2023

The regular meeting of the Charlton Township Board was called to order by Chairman at 7:00 pm with the pledge of allegiance.

All board members present. Others present: Mike Hoy, Duane Switalski, Scott Wertman, Brett McVannel, and Sally Nowak.

- Samkowiak moved, Huff supported, to accept the previous regular meeting minutes. Ayes, All. Opposed, none. Motion carried.
- Samkowiak presented the treasurer's report as follows:
June 1, 2023 balance on hand:
General Operation: \$ 922443.18, Fire/EMS \$ 466050.06
- McCarthy moved, Huff supported, to accept the Treasurer's report as presented. Ayes, All. Opposed, none. Motion carried.
- Next regular meeting will be July 10, 2023 at 7:00 pm

Public Comment: Nothing

Old Business:

- George and Matt are signed up for the Cemetery Management seminar at Treetops on Tuesday, June 20th
- Matt received the plans for the bathroom project from the architect.
- Nowak moved, Huff supported, to approve the restroom building plans with the two changes discussed to go out for sealed bids to be back by September 11, 2023 with building construction to start in the spring when weather permits. Ayes, All. None opposed. Motion carried. George will publish in the Weekly Choice once the architect is done with the changes.

New Business:

- Matt met with some county administrator staff and discussed several items. It was a good meeting.
- Kerri Hunter is back from MSP academy. She is working at 911 dispatch again. Kim, as EMS liaison, has reached out to Kerri several times to set a meeting to discuss the coordinator position. Meeting was set, and then cancelled by Kerri. Not rescheduled as of yet.
- Nowak moved, Pewinski supported, that Kerri Hunter is no longer an employee of Charlton Township effective upon notification. Ayes, All. None Opposed. Motion carried.
- Nowak moved, Samkowiak supported, that Robert Hunter is no longer an employee of Charlton Township effective upon notification. Ayes, All. None Opposed. Motion carried.
- A meeting was attempted to be scheduled for the next day. Kerri was not available. George created a letter, and was sent via Certified Mail to both persons mentioned above.
- Nowak moved, Samkowiak supported, to appoint Rick Helzer as EMS coordinator for Charlton Township, effective immediately. Ayes, All. None opposed. Motion carried.
- Nowak moved, Samkowiak supported, to allow Wolverine Fireworks to provide a firework show for the 4th of July celebration. Ayes, All. None opposed. Motion carried.
- Nowak moved, Samkowiak supported, to allow the township to file the parade permit with the State of Michigan that is necessary to have a 4th of July parade. Ayes, All. None opposed. Motion carried.
- Kim is not getting the necessary tax information from the school timely enough to get her tax bills to KCI on time for distribution. She will reach out to MTA to ask how to handle this situation.
- Kim transferred substantial funds to Raymond James investment Group on behalf of the township and Fire/EMS to take advantage of better interest rates.

REPORTS:

County: Roger Latuszek has been re-instated as the director of the Groen Preserve. He answers directly to the county administrator, no longer to the parks and rec department.

Fire: 2 members had to retake the written portion of the FF1&2 tests. Awaiting results.

EMS: No Representative

Planning: ZBA approved the Skupin request. Otsego County planning department hired an enforcement officer.

Custodial: Having trouble getting the transfer station dumpster emptied on a regular basis. Duane has to call regularly asking for it to be emptied.

Assessing: The state tax commission is intervening in the ANR Pipeline tax tribunal.

- Sally will be out of the office for 2 weeks starting on June 21, 2023. She is having back surgery. All assessing issues will go to the assistant assessor, Matt Nowak.

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- McCarthy moved, Huff supported, to pay general fund bills of \$ 27490.61
Ayes All. Opposed, none. Motion carried
 - McCarthy moved, Huff supported, to pay Fire/EMS bills of \$ 4824.36
Ayes All. Opposed, none. Motion carried

Meeting adjourned at 9:14 pm.